



POSITION POSTING

TITLE : IT TECHNICIAN - SUPPORT

Company profile :

The Ohméga Group Inc. is a multidisciplinary Gaspesian company. The company has been operating since 1982 in the construction and engineering sectors. His team is made up of specialized people, technicians and qualified engineers who are all dedicated to offering top-quality services that defy all competition.

Job profile :

The Ohmega Group is looking for an IT technician for a permanent and full-time position.

Responsibilities :

- Be the first responder for questions and problems of users.
- Ensure data backup (servers and personal computers).
- Provide support for users' digital assistants (smartphones, tablets, etc.).
- Ensure the support and configuration of the access points and the wired network (user computers).
- Ensure software updates of the servers and computers of each user.
- Ensure the technical support (debugging) of the servers and computers of each user.
- Be aware of the different software licenses required for the company's operations.
- Coordinate the various service providers (Internet, telephone and data, e-mails, web, etc.).
- Advise and propose strategic solutions for the upgrade of various computer systems such as: switching equipment, servers, protection, e-mails, web, etc.
- Write user guides for specific user tasks.

Skills and competencies required:

- College degree in Information Technology, Computing Science or related field;
- At least three (3) years of experience in an area related to the position being filled..
- Good knowledge of:
 - Windows XP, 7, 10, Server ;
 - Windows server ;



- Microsoft Office.
- Ability to administer a TCP / IP network and configure the different terminals of the latter;
- Good sense of method, organization, anticipation and initiative;
- Ability to work in a team and follow up on requests from each of the team's colleagues.
- Proficiency in written and spoken French and knowledge of English.

Workplace :

- Company office, 3, rue des Cerisiers, Gaspé;

Salary and benefits:

- Salary will be determined on experience basis.
- Medical / salary / disability / life insurance program in place.
- Possibility to contribute to a Registered Retirement Savings Plan jointly with the employer.

Start date :

- As soon as possible.

For any questions or to submit your application, please contact us.

Tel. : **418-368-5425 poste 0**
Email : cv@groupeohmega.com